

AIR NATIONAL GUARD MILITARY (AGR) VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE KANSAS NATIONAL GUARD 2722 SW TOPEKA BLVD TOPEKA, KS 66611-1287	DATE 28 October 2016	ANNOUNCEMENT NO. 11-2016
OPEN TO: Nation wide	APPLICATIONS WILL BE ACCEPTED UNTIL 1530 Hours, 4 December 2015	
MILITARY POSITION TITLE & NUMBER: RECRUITING & RETENTION MANAGER POS # 713543	MIL AFSC & GRADE -8R200, MSGT	APPOINTMENT FACTORS See Below
LOCATION OF POSITION 190 TH FSS FORBES FLD, TOPEKA KS 66619	Minimum Rank Promotable TSGT	Maximum Rank MSGT

QUALIFICATIONS:

- (1) Non AGR Person receiving a Federal military retirement or retainer pay are not eligible.
- (2) Applicant must meet the physical requirements of AFI 36-2905, prior to being placed on AGR tour.
- (3) Military grade will not exceed the maximum authorized grade on the unit military document.
- (4) Must meet all requirements of ANGI 36-101.
- (5) For additional AFSC information see duty requirements in current AFECD: <https://gum.afpc.randolph.af.mil>
- (6) Must have two years' experience in SDI 8R000
- (7) Must be willing to work irregular duty hours
- (8) Must complete ANG Recruiting & Retention Management Course within one year of assignment
- (9) Must have a valid KSDL

SELECTING SUPERVISOR:

Brent Salmans, Lt Col, (785) 861-4134 DSN: 720-4134

APPLICATION PROCEDURES:

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the 190 Force Support Squadron, ATTN: Full Time Manning, MSgt Sarah Webster, 5920 SE Coyote Drive, Forbes Field, Topeka, KS 66619. Applications will include:

1. **Signed NGB Form 34-1 - Application for Active Guard Reserve (AGR) Position**
2. **Recent Report of Individual Fitness from the Air Force Fitness Management System (AFFMS)**
3. **Record Review RIP (from vMPF)**
4. **Point Credit Summary (from vMPF)**
5. **Current or previous AGRs, last 3 EPRs**

NOTE:

1. Failure to provide all the required documents will result in application being returned without further action.
2. Applicants must sign NGB Form 34-1; failure to sign the form will result in application being returned without further action. NOTE: Please ensure 34-1 reflects Tour Announcement number, current telephone number and all AFSCs for which you are qualified.
3. If selected for the job, member must have a current passing fitness and AGR physical prior to being placed on AGR tour.

FOR FURTHER INFORMATION: For questions regarding the specific vacancy and position, contact the selecting supervisor. For questions regarding the application process, please contact MSgt Sarah Webster, 190 FSS/FTM, DSN: 720-4153, COMM: 785-861-4153.

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for this position without discrimination for any non-merit reason such as race, sex, religion, national origin, lawful, political or other affiliations, marital status, age or membership/non-membership in an employee organization.